Purpose:
The UMKC School of Pharmacy (SOP) Student Success Program is intended to improve graduation rates by connecting students real time with the services and supports they need to successfully complete their coursework. Students who show evidence of being at risk for academic dismissal are assessed to determine their current risk level and then triaged into a plan of monitoring and support. An individualized monitoring plan targeting issues contributing to a student’s risk is created.

Responsible Parties:
- Associate Dean for Student Affairs (ADSA)
- Associate Dean for Academic Affairs (ADAA)
- Director of Student Affairs
- Course Coordinators
- Academic Advisors
- Faculty Advisors (FA)
- Academic Progression Committee
- Divisional and Student Affairs Administrative Staff

**Level 1: No Additional Monitoring**

**Criteria:**
- Current SOP cumulative GPA > 2.5 and not on an academic contract

**Services:**
- Student Services Office provides basic services (e.g. degree checks, signatures etc...)
- Assigned FA has no mandated meetings

**Level 2: At Risk**

**Criteria:**
- Current SOP Cumulative GPA < 2.5, but not on an academic contract

**Services:**
- The ADSA prepares a list of “At Risk” students and the data is shared as follows:
  - FA is notified that one of their advisees is “At Risk” and strongly encouraged to be in contact with the student throughout the semester
  - End of semester re-evaluation by the ADSA to categorize student risk for the upcoming semester:
    - Off of Level 2 (GPA now ≥ 2.5);
    - Remain on Level 2;
    - Reassigned to Level 4 as student was academically dismissed and reentered on an academic contract

**Level 3: Academic Concern**

**Criteria:**
- Grade(s) < C during semester either on a test, exam or major assignment or for their cumulative course grade

**Services:**
- Students are identified as meeting criteria for Academic Concern as per procedures (Appendix A)
- The ADSA emails the student and their FA to make the FA aware of the student’s performance at this point in time. The content of the email is tailored to the student’s circumstances such as whether they have repeatedly struggled within this class, whether they are struggling across multiple classes, whether they are on an academic contract and whether they need support from resources outside the SOP. The Course Coordinator, ADSA and FA monitor the student across the semester and communicate as needed to offer the necessary support.
- Academic Progression Chair receives mid and end of semester progress report on the status of Level 3 and Level 4 students from ADSA

**Level 4: High Risk**

**Criteria:**
- Student is on an academic contract after an “Academic Dismissal”*
  - These students are categorized as “High Risk” during their remaining enrollment in the SOP.
Services:

- The ADSA updates the list of Level 4 “High Risk” students, their current status in the program and their most recent cumulative SOP. The list is housed on the Academic Progression N drive and is readily available to the Director of Student Affairs and the Chair of Academic Progression.
- Students meeting criteria for “Academic Concern” within a semester will be handled as per procedures under Level 3.

* as per Policies Governing Academic Progression

BEHAVIORAL ISSUES

FA’s who are assigned students with an incident report or sanction secondary to violations of the Standards of Professional Conduct will be contacted by the ADSA. The FA is encouraged to maintain periodic contact with their advisee during the semester to monitor their behavior related to the violation. The FA should report any concerns to the ADSA. The ADSA will also monitor for trends in behavior as evidenced by additional incident reports and sanctions.

OTHER ISSUES

Students seek support for other issues that place them at risk for dismissal from the school, even if their academic performance has not yet deteriorated. The ADSA will be notified if an advisee is seeking support. The FA, Director of Student Affairs, ADSA and ADAA will collaborate as needed to develop the plan. The FA will continue to monitor the student’s success and report any additional concerns to the ADSA.