

UMKC School of Pharmacy Elective Policies & Procedures

Revised: 4/24/2023

Standard 10.9 in ACPE Standards 2016 describes the role of electives in the Curriculum Design, Delivery, and Oversight section as follows: "Time is reserved within the core curriculum for elective didactic and experiential education courses that permit exploration of and/or advanced study in areas of professional interest".

UMKC pharmacy students must complete a total of **eight hours** of electives during their P1 through P3 years. The elective courses must be completed with grades of C- or higher before the student can proceed to the P4 APPE year. Only electives from UMKC, MU, or MSU (a few exceptions apply; refer to elective options document on UMKC website) are accepted. Students are encouraged to create a thoughtful plan for their electives that not only enhances their professional interests, but also fits with the demands of the required coursework. Students may also want to consider electives that allow them to complete an undergraduate degree or begin work towards a master's degree. Students are encouraged to meet with their faculty advisor to develop a plan for elective coursework.

Students have a **wide range of elective options** and can choose from classes taught by the School of Pharmacy (SOP) faculty and classes taught by other units. A list of **potential** electives is available on the *Pharm.D. Student* section of the SOP website under Curriculum Policies and Procedures. Please note that this is a **representative** list only and students are referred to the respective university's current catalog and enrollment system (e.g., Pathway) to ensure that the course of interest is available during their desired timeframe and that they are class year eligible. This list includes:

- Elective courses taught by SOP faculty.
- Specialized courses taught by entities outside of UMKC that are approved by the Curriculum Committee (e.g., PCCA Training Camp, APhA (previously Utah) School on Alcoholism and Other Drug Dependencies).
- Courses taught by UMKC, MU or MSU faculty outside of the SOP.
- Courses available through the University of Missouri System cross campus enrollment option. To find available courses, go to your **UMKC Pathway Self-Service > Student Center** and you will find the "Enroll: MU, S&T, UMSL" link under **Academics**.

Electives Outside of the School of Pharmacy -

Students wishing to complete electives outside of the School of Pharmacy's departmental offerings must complete and submit the following Qualtrics Survey (https://umkc.co1.qualtrics.com/jfe/form/SV_8CC5Ar25WcWGOYC) and receive approval from the Associate Dean for Academic Affairs if the student is located in Kansas City or from the site Associate Dean if the student is located at MU or MSU. Electives completed outside of the School of Pharmacy will not count towards the 8.0 credit hours of required electives without prior approval from the Associate Dean.

Official Transcripts Required as follows:

Students must request an official transcript to be sent to the UMKC Pharmacy Office of Student Affairs:

- For any electives completed on the MSU campus during the Fall, Spring or Summer terms.
- For any electives completed on the MU campus during any Summer term.
- If completing an elective through the cross campus enrollment option, the UM host campus will share transcripts with the UM home campus once grades have been posted.

Electives at Campuses other than the site that the student is located – Students at MU and MSU, because they are admitted and enrolled at both their site institutions and the UMKC, may also enroll in Fall and Spring electives outside of pharmacy electives offered at UMKC that are internet based. Pharm.D. at MU and MSU students who wish to enroll in an internet based elective at UMKC must be sure that there is a Springfield or Columbia section for the course before they enroll. If there is not, contact Shelly Janasz in order to find out if a new section can be set up.

The UMKC Pharm.D. **educational fees** cover elective coursework completed at UMKC, MSU and MU during the fall and spring semesters with the following exceptions:

- Please note that courses taught outside of the SOP can charge additional supplemental program and/or administrative course and educational fees that are the financial responsibility of the student.
- Costs for any elective taken at UMKC, MU or MSU **during the summer** are the full responsibility of the student.
- Credit over the 8.0 required elective hours may require additional charges/fees.