

# Policy Name: POLICIES and PROCEDURES GOVERNING COURSE REMEDIATION FOR DOCTOR OF PHARMACY STUDENTS

Approved 8/15/2023

## **Course Remediation Policy:**

- A. Remediation is a privilege. Considerations for eligibility include (but are not limited to) the following: The student must have demonstrated regular attendance, completed assigned coursework, communicated with the instructor and/or course coordinator, and utilized other available academic resources throughout the semester in an attempt to meet the course learning outcomes and avoid a failing grade. The course coordinator has the right to deny the student the option of remediation.
- B. If a student earns a non-progressing grade and has been granted permission to remediate, a course grade of "Incomplete" ("I") will be given.
- C. Course remediation will be determined by the course coordinator and completed within 4 weeks following the end of the semester.
- D. No grade higher than a "C-" can be earned in the course with remediation. If the student fails remediation, the original course grade will take the place of the "I" grade.
- E. Students will be allowed to remediate no more than three (3) times during years 1 through 3 of the professional degree program with no more than 2 courses remediated in the same semester.

### *Enacting a Remediation:*

- The course coordinator determines whether or not a remediation is offered for their class and notifies the Associate Deans for Academic Affairs and Student Affairs of their decision before the end of the semester.
- The course coordinator determines whether students in need remediation meet eligibility requirements as described in A. above.
- Before the course coordinator offers remediation to a specific student, they must contact the Associate Dean for Student Affairs to ensure eligibility requirements in E. above are met. Students who do not meet these criteria are not eligible for remediation, even if other members of the class are, and they will be assigned the grade earned at the end of the semester. If the student is granted permission to remediate, a course grade of "Incomplete" ("I") is given until the remediation is complete.