Photo Identification Submission Process:

1. Prepare an e-mail to pharmacy@umkc.edu
2. In the email subject line indicate Applicant Photo Submission
3. Photo must be received no later than 3 working days prior to scheduled interview date.
4. Attach a recent photo in accordance with defined Photo Guidelines below. You can
   - Upload a photo from your computer.
   - Take a photo with your webcam.
   - Take a photo with your mobile device.
5. In addition, scan a copy of an acceptable ID document and send with photo.
   - ID document must be a US Government-issued photo ID.
     - Driver’s License, or
     - Watermarked copy of a Driver’s License issued until your Driver’s License arrives, or
   - Other acceptable ID documents:
     - Passport
     - Immigration card

Photo Guidelines:

- Photographs should be recent (e.g., within the last 90 days).
- Image must be at least 1kb and at most 1mb.
- Face forward directly into camera.
- Use a plain white or light color background.
- No head tilts or odd angles.
- No hats, sunglasses, or other accessories.
- Only include yourself in the photo.
- The photo must be in color, appropriately lit, and in focus.