

FALL 2009 REGISTRATION

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UMKC students can access information about the Summer and Fall 2009 UMKC Schedules of Classes on-line and other helpful registration information via *Pathway*.

There are a couple of resources on the Registrar's office Web site which you may wish to refer to.

- On the 'About Pathway' page (<http://www.umkc.edu/registrar/pathway.asp>) there are two new sets of instructions: one for viewing your registration start time and one for viewing your holds. This page also has instructions on how to Add, Drop, Swap, or Edit classes, and how to change your address on Pathway.
- On the Registrar's home page (<http://www.umkc.edu/registrar/>) there is a document with complete instructions for enrollment for current students. Links to these documents are also embedded in the e-mail that is being sent to students.

Doctor of Pharmacy class schedules are available at:

http://pharmacy.umkc.edu/New/pharm/StuSer/current_students.asp

Summer and Fall 2009 registration begins **Monday, April 6 and will run through Sunday, April 26.** An e-mail was sent to all UMKC enrolled students with their specific registration start time.

Pharm.D. students on probation or contract, all Bachelor of Science in Pharmaceutical Science students, provisional freshmen, and pre-pharmacy students **must meet with a pharmacy academic advisor before they can register.** Students should call 816-235-1613 or stop by the Pharmacy Students Services Office in NHSB 1219 to schedule an appointment with an academic advisor.

Maximum Credit Hours

The University registration system allows a student in good academic standing to enroll in a maximum of 17 hours per semester. The maximum hours per term cannot be exceeded without a manual override from an academic advisor or director of student affairs in the Pharmacy Student Services Office.

Part-time enrollment

Pharm.D. students in years one and two must be enrolled in at least **6.0 credit hours** in order to receive federal financial aid. Pharm.D. students in years three through five must be enrolled in at least **5.0 credit hours** in order to receive federal financial aid.

Financial Aid

FAFSA Completion – March 1 Priority Deadline - Refer to the “Financial Aid FAFSA Help for Pharm.D.” document at <http://pharmacy.umkc.edu/> under Current Students.

Manager of Financial Aid for Health Professions Students

Lisa Hoskins

Manager- Hospital Hill

UMKC Financial Aid & Scholarships

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Pharmacy Scholarships

A list of Pharmacy Scholarships can be found on the School of Pharmacy Website under Current Students. Pharmacy students will have the opportunity to apply for pharmacy scholarship programs that will be awarded later in the Fall 2009 term. Information about the scholarship programs and directions for applying will be sent to all currently enrolled Pharm.D. students during the summer via e-mail.

Summer Coursework

Pharm.D. fees are charged as a flat rate. Pharm.D. students planning to enroll in course work during the Summer term at UMKC must contact Katie Waechter {waechterk@umkc.edu} in the Pharmacy Student Services Office indicating their name and Student ID#, the course title(s), catalog number(s), and number of credits they plan to take **no later than June 1st**. Paperwork will be completed so that fees will be adjusted to reflect a per credit hour Pharm.D. rate for the summer term only.

Pharmacy Internship

Pharm.D. students are required to obtain a valid Pharmacist Intern License issued by the Missouri Board of Pharmacy or provide proof of application submission for a license by the start of semester three (P3 year) in order to fully participate in the curriculum. The Missouri Pharmacist Intern License must remain valid through the last Advanced Pharmacy Practice Experience. Successful completion of all portions of the curriculum, both credit and non-credit requirements, is necessary for a student to meet graduation requirements and accrue sufficient Internship hours toward pharmacist licensure eligibility.

You are required to be a licensed intern or a technician in Missouri. Missouri Intern Licenses expire in December each year. Doctor of Pharmacy students must complete the First Professional Year in order to be eligible to apply for Licensure as an Intern Pharmacist in Missouri.

Forms to apply for Missouri Internship Licensure are available on the Missouri Board of Pharmacy website. The following paragraph explains the Missouri Board of Pharmacy's internship hours requirement needed to take the board exams. Missouri does not require additional internship hours aside from what's listed.

The Missouri Board of Pharmacy requires that a student who attends pharmacy school in the state of Missouri successfully complete three rotations through the externship program of at least 160 hours each, for a total of 480 hours. Once completed an official affidavit of clinical experiential rotation hours is sent by the School of Pharmacy to the Missouri Board of Pharmacy. This affidavit of hours must be on file with the Board in order for the student to be eligible to apply to take the Board of Pharmacy licensure examination in Missouri. Verification of hours must be sent to the Board by the School of Pharmacy. Because this information can change at any time, please visit the Missouri Board of Pharmacy web site for the most current information at <http://www.pr.mo.gov/pharmacists.asp>.

UMKC Pharm.D. students intending to apply for pharmacist licensure in another state, must contact the Board of Pharmacy in that state for information regarding requirements as each state's regulations and laws vary. A listing of state boards of pharmacy with contact information can be found at www.nabp.net. If you need to count additional hours for licensure exams in other states, check with Missouri or Kansas or the state you will count hours to find out how they should be collected.

Written English Proficiency Test [WEPT]

General instructions about the WEPT and the upcoming exam dates and times for the examination are available at <http://cas.umkc.edu/english/programs/writing/wept.htm>. Successful completion of the WEPT is a Pharm.D. degree requirement. The WEPT must be successfully passed prior to taking the Pharmacy 7325 course. Students who have completed a B.S. or B.A. degree, from a regionally accredited institution, in an English speaking country are exempt from taking the WEPT.

NOTE TO SATELLITE STUDENTS: Satellite students must take the WEPT exam at the UMKC location. Satellite students wishing to take the WEPT must contact Shelly Janasz regarding packet pickup. Arrangements will be made for a WEPT packet of materials to be faxed and/or Fed-Exed to Melinda Marsh prior to the exam. Satellite students may take the exam during one of the regularly

scheduled exam times at UMKC. In addition, satellite students have the option to take the WEPT on the Saturday following the regularly scheduled exam date. If the Saturday exam option is chosen, arrangements must be made at least two weeks in advance of the Saturday date so that a room and a proctor can be secured. Please contact Shelly Janasz, in the Pharmacy Student Services Office, for Saturday exam setup.

Special Topics Courses [7489]

All Special Topics courses are set to default to 1.0 credit hour. If you enroll through Pathway to take a Special Topics course that is more than 1.0 credit hour, you have to take an extra step when enrolling to sign up for total credit hours of the course, otherwise, you will only be enrolled in 1.0. If the Special Topics course you are enrolling for is more than 1.0 credit hour, click on http://www.umkc.edu/registrar/studenttraining/documents/EditaClass_JOB_AID.pdf and follow the directions to increase the credit hours.

Policy Regarding ACPE Standards

The American Council on Pharmaceutical Education (ACPE) accredits professional programs in pharmacy. The UMKC Doctor of Pharmacy program is accredited by ACPE. The ACPE Standards and Guidelines For the Professional Program In Pharmacy Leading to the Doctor of Pharmacy Degree are located on the School's website at http://pharmacy.umkc.edu/New/pharm/StuSer/current_students.asp. On occasion, an individual may wish to complain/discuss a concern regarding an ACPE standard or the evidence that the standard is being properly maintained. It is reasonable that guidelines for complaints regarding ACPE standards be established for the potential benefit of all who may be involved. It is the general intent of this policy and procedures that such disputes be accommodated or resolved at the earliest stages of the complaint, thus involving minimal time, effort, and stress. The ACPE Concern Procedures are also located on the School of Pharmacy website under Current Students.

Classes of 2010, 2011, & 2012

Please continue reading for your specific instructions.

Pharm.D. CLASS OF 2012

Pharmacy Professional Electives

There is limited space in the pharmacy professional electives, therefore, **enrollment in pharmacy professional elective courses will be on a first come first served basis with priority given to Pharm.D. students in the Class of 2011 through April 15. Students in other class years will be able to enroll on a space available, course eligible basis [see course restrictions on the Pharmacy Class Schedule] beginning April 16th.**

Pharm.D. CLASS OF 2011

General Medicine I Rotations

Fourth Year Pharm.D. Students should enroll themselves in one of several sections/options of Pharmacy 7406P General Medicine I. There are limited spaces in each section, therefore, be sure to have a back up in case your first choice section is full. If you wish to enroll in a particular professional elective, you will need to choose your 7406P schedule around the professional elective time/day.

Pharmacy Professional Electives

There is limited space in the pharmacy professional electives, therefore, **enrollment in pharmacy professional elective courses will be on a first come first served basis with priority given to Pharm.D. students in the Class of 2011 through April 15. Students in other class years will be able to enroll, on a space available, course eligible [see course restrictions on the Pharmacy Class Schedule] basis, beginning April 16th.**

Please be reminded that successful completion of the Written English Proficiency Test (WEPT) is a graduation degree requirement, unless the student is exempt, prior to enrollment in fifth year Advanced Pharmacy Practice Experiences.

Pharm.D. CLASS OF 2010

Will be sent out to students later in April after Advanced Pharmacy Practice Experiential rotation scheduling is complete.